



Ref. No. JU/09/08006/20

Vodňany, 15.12.2020

## **Measure of the Vice-Dean No. 1/2020 Teaching methods in Bachelor's and Follow-up Master's study programs at the FFPW USB**

This Measure is issued based on the results of the OP RDE project CZ.02.2.69 / 0.0 / 0.0 / 16\_015 / 0002348, JU-ESF Development. Its aim is to increase the positive perception of tuition by students, reduce study failure and improve students' learning outcomes.

### **Article 1**

#### **Teaching in full-time form of study**

- Teachers make sure that in lectures in the full-time form of study there is a sufficient representation of dialogic forms of tuition or other activating teaching elements (demonstrations, games, simulations). The share of dialogic or activating teaching elements should be at least 20% of the time allowance for lectures.
- Exercises in the full-time teaching subjects should be based on practical skills training, laboratory teaching, dialogic, activating and other forms of tuition, where students are actively involved in training or solving assigned tasks, or on excursions. Using monolog interpretation is undesirable in the exercises.

### **Article 2**

#### **Teaching in combined form of study**

- Teaching in the combined form of study takes place in the form of group and, in the case of student requirements, also individual consultations. Teachers make sure that in group consultations there is a sufficient representation of dialogic forms of teaching, other activating teaching elements (demonstrations, games, simulations), or other forms of teaching with active involvement of students in practice or solving assigned tasks. The share of non-monological teaching should be at least 50% of the time allowance for group consultations.

### **Article 3**

#### **Study aids**

- Study aids are used for teaching in the full-time and combined form of study.
- Study aids in this case mean additional teaching texts used in lectures (e.g. PowerPoint presentations or their pdf versions), other teaching materials except required and recommended literature, video and audio materials (e.g. records of lectures or exercises, examples of partial topics), samples of protocols in the case



of laboratory work, samples of credit and exam tests, links to useful publicly accessible websites, pdf versions of other auxiliary literature, interactive and intuitive instructional teaching materials, etc.

- The study aids should cover all or a substantial part of the subject matter and their access should be implemented through a unified university platform LMS Moodle ([www.elarning.jcu.cz](http://www.elarning.jcu.cz)).
- Technical assistance in working with LMS Moodle at the faculty is provided by the Dean's Assistant for IT, Dipl.-Ing. Marek Rodina, Ph.D. ([rodina@frov.jcu.cz](mailto:rodina@frov.jcu.cz)).

#### Article 4

##### Distance teaching at emergency measures

- In cases where, due to extraordinary measures, the full-time teaching or group consultations cannot be carried out in the traditional way, the tuition takes place remotely, resp. without the direct contact of the teacher and students and without the contact of students with each other.
- At the time of the ordered distance teaching, the teachers make sure that at least 50 % of the total time allowance of the subject in the given period is ensured so that the students meet with the teacher in real time.
- Only freeware-based platforms or those that can be used by students and teachers through the university or the faculty licenses (e.g. MS Teams, OBS Studio) can be used for teaching. Under no circumstances, there mustn't be used applications or other systems that require additional costs from students to purchase licenses or infringe copyright when using such systems.

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